

## Request for Cheque Book

Fields with \* (asterisk) are mandatory.

Date:

To,  
ICICI Bank Limited  
NRI HUB  
Autumn Estate, 5th floor, "A" Wing  
Near Mhada, Chandivali, Andheri (E)  
Mumbai - 400 072, India.

### Sub: Request for Cheque Book

Dear Manager,

Request for: Account holder  Mandate Holder   
(Please tick any one box as applicable)

I wish to request for a cheque book. Mentioned below are the details-

\* Name of Account/Mandate Holder: .....

\* Savings Account Number:

Email ID: ..... (refer to point 1 in Notes)

Contact Number/s:                 (refer to point 1 in Notes)  
Country Code Pin Code Area Code Number

Mobile Number:                 (refer to point 1 in Notes)  
Country Code Pin Code Number

I am aware that the Cheque book will be dispatched to my communication address updated in the bank records. Communication address details  
(if changed, only the Primary Applicant can ask for a change of address)(refer to point 6 in Notes)

.....  
.....

State: ..... City: ..... Country: .....

Yours Sincerely,

.....  
**Signature of Account Holder/s**  
(as per Bank record)

.....  
**Signature of Mandate holder incase of**  
mandate cheque book (as per Bank record)

#### Notes

- Please note that your e-mail address/contact number(s) mentioned above will be updated in our records for any further correspondence.
- An email alert would be sent at your registered email ID confirming the status of your request.
- Signature of account holder(s)/Mandate holder must match the signature as per bank records. In case of mismatch in Signature, fill the signature update form
- I/ We agree that if any of my account mentioned in Customer ID is dormant/ inactive, it will be activated on the basis of this request form
- Request by Mandate holder will be processed for Mandate Cheque book only and will be delivered at Communication address of mandate holder only.
- Incase of change in communication address please refer below points :
  - Only the Primary Applicant can ask for a change of address.
  - Either the Communication or the Permanent address has to be an overseas address. Please attach self attested valid proof of address. Please refer to 'Important things to know' for a list of valid proofs of address. (Note : Address proof is required only if the account is less than 6 months old )
  - If your country of residence has changed, please attach a self attested copy of your passport, visa and a valid address proof.
  - If your passport details are expired please provide your self attested latest passport copy.
  - If your address is that of a blood relative's, please attach Blood Relative's declaration, ID proof of blood relative and Relationship proof along with this request form.
  - Changes in address shall be done at Customer ID level.