

Acknowledgement from claimant on details of recovery

To,

Date: \_\_\_/\_\_\_/\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Subject: Settlement of Outstanding dues payable by Mr. /Ms. \_\_\_\_\_

Dear Sir / Madam,

In reference to your letter requesting for settlement of amounts held by the Customer in his Savings Accounts/Current Account/Fixed Deposit/ Recurring Deposit total of Rs. \_\_\_\_\_ (details appended in annexure A below); we wish to inform you that the deceased customer had availed certain credit facilities from the bank and other dues payable, detailed herein below;

Sr. no	Particulars	Account No.	Outstanding amount
1			
2			

The deceased customer hence, had a total outstanding of Rs. \_\_\_\_\_ towards the credit facilities availed by him ('Outstanding Due/s') and other dues of Rs. \_\_\_\_\_. Please note that the bank has in exercise of its right to lien and set-off as agreed to in writing vide Transaction Documents, deducted the Outstanding Due/s of Rs. \_\_\_\_\_ from the total available balance held by the Customer in his Savings accounts/ current account/ fixed deposit/ recurring deposit towards credit facility (Loans/Credit cards) availed by customer and Rs. \_\_\_\_\_ towards other dues.

We wish to inform you that after deducting the total Outstanding Due/s and charges of Rs. \_\_\_\_\_, the remaining balance in the afore-mentioned accounts of the customer amounts to Rs. \_\_\_\_\_ and same have been remitted to you by way of cheque/ DD/ PO/ credited to your ICICI Bank account no. \_\_\_\_\_ / transfer to your a/c no on \_\_\_\_\_. / So there is no amount remitted to you.

You may please contact \_\_\_\_\_ branch for any further clarifications.

Sincerely,

Signature of Branch official

Name & Designation

\_\_\_\_\_

**Annexure-A**

**Details of account settled**

S.no	Account no.	Amount
1		
2		

I, \_\_\_\_\_ (Name of claimant), hereby confirm that the recovery details are duly informed to me by the branch regarding my respective deceased claim settlement request. I have understood the same and have no objection/ dispute now as well as in future regarding the mentioned amount of recovery.

Name of Claimant

Date: \_\_\_\_\_

Signature of claimant

Place: \_\_\_\_\_