

(To be printed on White paper)

**Form A1
(For Import Payments only)**

**Application for Remittance
in Foreign Currency**

Decode Number _____
Form Number _____
(To be filled by authorised dealer)

Serial Number _____
(for use of Reserve Bank of India)

Amount _____
remitted Currency Amount
Equivalent to Rupees _____
(To be completed by authorised
dealer)

.....
I/We wish to purchase _____
(Name of currency) (Amount in words)
through _____ for
(Name and address of the authorised dealer)
payment to _____
(Name and address of the beneficiary of the remittance)
in payment of imports into India, detailed below:

Details of goods imported or to be imported into India

Section A: Import Licence particulars

Import Licence					Date of Issue			Date of expiry			Face value of licence	Amount to be endorsed (in Rs.) @		
Prefix		Licence Number	Suffixes					Date	Month	Year			Date	Month
1	2		1	2	3	4	5							

@ Actual amount endorsed in rupees against each licence involved, should be stated under this column.

Note: If more than one licence is involved, particulars of all licences should be furnished. If the space is inadequate, separate statement may be attached. The amount utilised against each licence should invariably be indicated.

Section B: Import particulars

Invoice Details				Quantity of goods	Description of goods	Harmonised System of Classification	Country of origin of goods	Country from which goods are consigned	Mode of shipment (air, sea post, rail river, transport port, etc.)	Date of shipment (if not known approximate date)
Number and date	Terms (c.i.f., f.o.b., c.and. f. etc.)	Currency	Amount							

Section C: Other particulars

1. Details of forward purchase contract, if any, booked against the import

_____ (Number and date of Contract)

_____ (Currency and Amount of Contract)

_____ (Balance under the contract)

2. If remittance to be made is less than invoice value, reasons therefore (i.e. part remittance, instalment etc.)

.....
I/We hereby declare that the statements made by me/us on this form are true and that I/we have not applied for an authorisation through any other bank.

I/We declare and also understand that the foreign exchange to be acquired by me/us pursuant to this application shall be used by me/us only for the purpose for which it is acquired and that the conditions subject to which the exchange is granted will be complied with.

.....
(Signature of Applicant/Authorised Official)

@ Name and Address of Applicant.....

Importer's Code Number

.....
@ Nationality.....

@ To be filled in capital letters

Stamp

Date:.....

**NOTE: For remittances covering intermediary trade, form A2 should be used.
Declaration to be furnished by Applicant**

I/We declare that

- (α) the import licence/s against which the remittance is sought is/are valid and has/have not been cancelled by DGFT.
- (β) the goods to which this application relates have been* imported into India on my/our own account* will be *
- (γ) the import is on behalf of @ _____* and
- (δ) the invoice value of the goods which is declared on this form is the real value of the goods imported* into in India. to be imported*

If the Import has been made I/We attach the relative Customs-stamped Exchange Control copy of Bill of Entry*
 Post parcel wrapper (for imports by post)*/Courier Wrapper
 (for imports through courier)*

or

If the import is to be made I/We undertake to produce within three months to the authorised dealer the relative Customs-stamped Exchange Control copy of Bill of Entry*
 Post parcel wrapper (for imports by post)*/Courier wrapper
 (for imports through Courier)*

* Strike out item not applicable

@ Where the import is on behalf of Central/State Government Department or a company owned by Central/State Government/Statutory Corporation, Local Body, etc. the name of the Government Department, Corporation etc. should be stated.

Date:.....
 (Signature of Applicant/Authorised Official)

Space for comments of the authorised dealer

(While forwarding the application to Reserve Bank for approval, reference to Exchange Control Manual paragraph/ A.D.Circular in terms of which the reference is made should invariably be cited. If any remittance application on account of the same import was referred to Reserve Bank earlier, reference to the last correspondence/approval should also be cited).

.....
 (Signature of Authorised Official)
 Name
 Designation.....
 Name and Address of
 Authorised dealer.....

Stamp

Date:.....

Certificate to be Furnished by Authorised Dealer (Importer's Banker)

We hereby certify that:

- (a) This payment is
- Put a tick (☐) in the relevant block
- (i) ☐ An advance remittance
 - (ii) ☐ In retirement of bills under Letter of Credit opened through us
 - (iii) ☐ Against documents received through our medium for collection
 - (iv) ☐ On account of documents received direct by the applicant/s against undertaking furnished by the latter to submit Customs-stamped Exchange Control copy of Bill of Entry of Post Parcel/courier wrapper within three months
 - (v) ☐ On account of documents received direct by the applicant/s against Customs-stamped Exchange Control copy of Bill of Entry/post parcel/courier wrapper (attached) submitted by the latter
 - (vi) ☐ _____
(any other case, to be explained)
- (b) All the Exchange Control regulations applicable to the remittance have been complied with
- (γ) The payment to the supplier of the goods has been* made will be* through _____
(Name and Address of the foreign bank)

We also certify/undertake that the relevant Customs-stamped Exchange Control copy of Bill of Entry or post parcel/courier wrapper

- * Shall be verified by us within three months
[vide certificate (a)(ii) and (iii) above].
- * Has been verified [vide certificate (a) (v) above].
- * Shall be obtained from the applicant/s within three months
[vide certificate (a) (i) and (iv) above].

.....
(Signature of Authorised Official)
Name
Designation.....
Name and Address of
Authorised dealer.....

Stamp

Date:.....

Strike out item not applicable

DECLARATION-CUM UNDERTAKING

(Under Section 10 (5), Chapter III of The Foreign Exchange Management Act, 1999)

I / We hereby declare that the transaction the details of which are specifically mentioned in the schedule hereunder does not involve, and is not designed for the purpose of any contravention or evasion of the provisions of the aforesaid act of any rule, regulation, notification, direction or order made thereunder.

I/ We also hereby agree and undertake to give such information/ documents as will reasonably satisfy you about this transaction in terms of the above declaration.

I/ We also undertake that if I/ We refuse to comply with any such requirements or make only unsatisfactory compliance therewith, the bank shall refuse in writing to undertake the transaction and shall if it has reason to believe that any contravention /evasion is contemplated by me /us report the matter to Reserve Bank Of India.

*I / We further declare that the undersigned has/have the authority to give this declaration and undertaking on behalf of the firm/company.

Signature of the Applicant

*Applicable when the declaration /undertaking is signed on behalf of the firm /
company

SCHEDULE

Nature /Purpose of Foreign Exchange transaction: _____

Interval approvals-

*CM II Approval, prop/part firm for value < USD 3 LAKH

The declaration should be in the following format:

"With reference to Instructions given by RBI vide RBI/2008-09/ 149 A. P. (DIR Series) Circular Number 13 dated September 01, 2008, we hereby confirm, to the best of our knowledge:

- A. That we have carried out an analysis of the account relationship / past dealings* with the client and the track record of the client is satisfactory.
- B. That we have carried out appropriate due diligence on the client and financial standing and the status of the client is satisfactory.
- C. That as per our discussion with the client/ analysis of the industry practice/ business model of the customer* it is customary in importer's trade to receive import documents directly from the overseas exporter.

The Branch Manager
ICICI Bank Ltd.
_____ Branch

Place:

Date:

Dear Sir,

Import under Export Import Policy for the Period
August 27, 2009 to March 31, 2014

Your Bill/ Letter of Credit ref. :

Description of goods :

HS Code No of the item :

Our Export- Import Code Number :

We hereby confirm and certify that :

a) The goods imported/ being imported by us are not covered under Negative list of imports as mentioned in Chapter XV (Part I, II and III) of Export and Import Policy 2009 – 2014 and amendments thereto till date.

b) We are eligible to import the above mentioned goods under the current Export and Import Policy in place.

c) The said goods imported/being imported by us are not restricted for import through specific licensing under the above mentioned policy and amendments thereto till date.

We also undertake to submit the relative Exchange Control Copy of the Bill of Entry/ Postal Wrappers to you immediately after clearance of the goods, in any case within 3 months from the date of remittance/payment. Further, we declare that the items will be used/disposed of as per the provision contained in the policy/procedure.

REQUEST LETTER FOR DIRECT IMPORT BILLS

To
The Branch Manager,
ICICI Bank Ltd.,
----- Branch

We have imported following commodities / Goods:

1	Commodity	
2	H.S.Code	
3	IE Code Number	

We hereby request you to remit the amount as per the details given below: -

1	Amount to be remitted (in foreign currency)	
2	Value Date	
3	Remitter's Name and Address	
4	Beneficiary's Name and Address	
5	Beneficiary's Bank Account Number, Banker's Name and Address and Swift code	

6	Beneficiary's Bank's Correspondent Bank Name, Address and Swift code	
7	Purpose of remittance (the details to be mentioned in Swift Msg for Beneficiary's information)	
8	Type of Goods	<input type="checkbox"/> CAPITAL <input type="checkbox"/> NON CAPITAL
9	Foreign Bank Charges (strike off whichever is NOT applicable)	To our Account / Beneficiary's Account
10	a. Is the remittance made for merchanting trade transaction b. Are both the legs (import and export) being routed through ICICI Bank. If yes – mention the reference number of the export leg.	

Debit Authorisation:

We request you to debit our EEFC Account Number..... for an amount of and the balance amount to our Cash Credit Account / Current Account Number..... along with your charges.

We undertake to produce within three months to ICICI Bank Ltd the custom stamped Exchange Control copy of Bill of Entry.

The details of Forward Contract(s), if any, booked against this payment is/are as follows –

Forward Contract Number and Date	Forward Contract Amount	Amount to be Utilised for this remittance	Due Date of the Contract

Reasons for the delayed import payment (applicable if payment is being made beyond 180 days from the date of shipment): -

Documents enclosed: -

1. Form A1
2. Copy of Invoice and Transport Document

3. Exchange Control copy of Bill of Entry
4. Other documents if any (please specify)

DECLARATION – CUM – UNDERTAKING

We confirm that the goods imported/being imported by us are not covered under

Negative list of imports as mentioned in Chapter _____ of latest Exim Policy in vogue and amendments there to till date.

We are eligible to import the above mentioned goods under the current Export and Import Policy in place.

We confirm that said goods imported/being imported by us are not restricted for import through specific licensing under the above mentioned policy and amendments.

I/We hereby declare that the transaction the details of which are specifically mentioned in this request letter does not involve, and is not designed for the purpose of any contravention or evasion of the provisions of the Foreign Exchange Management Act or of any rules, regulation, notification, direction or order made there under. I/We also hereby agree and undertake to give such information/documents as will reasonably satisfy you about this transaction in terms of the above declaration. I/We also understand that if I/We refuse to comply with any such requirement or make only unsatisfactory compliance therewith, the Bank shall refuse in writing to undertake the transaction and shall if it has reason to believe that any contravention/evasion is contemplated by me/us report the matter to Reserve Bank of India.. I/We further declare that the undersigned has/have the authority to give this declaration and undertaking on behalf of the company.

Yours faithfully,

For.....

AUTHORISED SIGNATORY/IES

INDICATIVE GUIDELINES /CHECKLIST FOR THE APPLICANT FOR ENSURING SPEEDY AND ERROR FREE REMITTANCE – REQUEST LETTER FOR DIRECT IMPORT BILLS

1. Request letter to be signed by authorised signatory of the applicant
2. Ensure that all columns are filled in the request letter
3. Form A1 to be duly filled in and signed by the authorised signatory of the applicant
4. Exchange control copy of the bill of entry should be signed on the reverse by the authorised signatory of the applicant
5. Under FEMA 1999, import payment has to be made within 180 days from the date of shipment
6. On submission of duly completed request letter along with enclosures, please obtain the tracking reference number from the branch which should be quoted for any further query / correspondence on this remittance